



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT ERRATUM



Vacancy Circular No. 36/2025

The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

NB: Candidates that have applied for these positions may not re-apply.

COMMUNITY SERVICES

SECURITY OFFICER (CSE410048)

Ref No: CSE69/25

Duration of Employment

Permanent

Place of Work

Security

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Indian Male or Coloured Male or White Male/ Female.

Basic Salary

R221 688.67 – R287 736.59 p.a. (T07)

Minimum Qualifications/ Requirements

- Matric / Grade 12 - NQF Level 4.
- Security Qualifications Grade D/E.
- Registration with the PSIRA – Grade D/E.
- Firearms Competency: Handgun, Rifle, Shotgun for Business purposes.
- Peace Officer Certificate will be an added advantage.
- No Criminal Record
- Valid Code B Driver's License
- Valid Code C1 Driver's Licence with PrDP will be an added advantage.
- 12 months relevant experience.

Key Performance Requirements

- Perform specific tasks and activities associated with security functions for the municipality, monitoring and controlling access to buildings and, continuous patrolling and monitoring, identifying with non-conforming actions, crime and/ or security breaches, responding/ acting appropriately, reporting on the status and proceeding with questioning and/ or detaining offenders.

CARETAKER (HALLS) X5 (CSE110078/092/093/094/095)

Ref No: CSE71/25

Duration of Employment

Permanent

Place of Work

Vulindlela Area Office

EE Plan Preferred Designated Group/s

Person with Disability or Indian Male or Coloured Male or White Male/ Female.

Basic Salary

R174 614,44 - R226 662,30 p.a. (T06)

Minimum Qualifications/ Requirements

- Grade 11 - NQF Level 3 or Equivalent.
- Valid Code B Driver's License.
- 6 months relevant experience.

Key Performance Requirements

- Undertake activities associated with maintaining cleanliness of the halls and surrounds and attending to the organization of the hall for events/ functions in accordance with instructions in order to ensure an acceptable standard of service is made available contributing to customer satisfaction.

HEAVY PLANT OPERATOR (CSE220464)

Ref No: CSE72/25

Duration of Employment

Permanent

Place of Work

Landfill and Recycling

EE Plan Preferred Designated Group/s

Person with Disability or Indian Male or Coloured Male or White Male/ Female.

Basic Salary

R174 614,44 - R226 662,30 p.a. (T06)

Minimum Qualifications/ Requirements

- Grade 11 - NQF Level 3 or Equivalent.
- Valid Code EC Driver's Licence with PrDP.
- Certification of competency in the operation of Heavy Plant.
- 6 Months relevant experience.

Key Performance Requirements

- Perform specific activities associated with landfill sequences, carrying out site refuse-moving, compaction and covering of waste

using large plant (front-end loader, waste compactor), in accordance with safety and health regulations.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeroportunities. The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered
No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed **WILL NOT** be considered

All interviews will be done in English.
Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: 2026-03-12 Time: 15H00

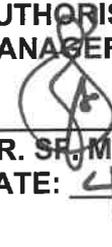
CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: 2026-03-08

THE ADVERTISING OF THESE POSTS IS AUTHORISED BY THE MUNICIPAL MANAGER:


MR. S. MNDEBELE
DATE: 4/03/2026